

# COVER SHEET

P W - 1 0 2

S.E.C Registration Number

M A N I L A E L E C T R I C C O M P A N Y

(Company's Full Name)

L O P E Z B U I L D I N G , O R T I G A S A V E N U E ,  
B R G Y U G O N G , P A S I G C I T Y

(Business Address: No. Street City / Town / Province)

ATTY. WILLIAM S. PAMINTUAN

Contact Person

632-8014

Company Telephone Number

1 2 - 3 1

Month Day  
Fiscal Year

ADVISEMENT  
L E T T E R

FORM TYPE

0 5 2 9

Month Day  
Annual Meeting

Secondary License Type, if Applicable

Dept. Requiring this Doc.

Amended Articles Number/Section

Total No. of Stockholders

Total Amount of Borrowings

Domestic

Foreign

To be accomplished by SEC Personnel concerned

File Number

\_\_\_\_\_

LCU

Document I.D.

\_\_\_\_\_

Cashier

STAMPS

Remarks = pls. use black ink for scanning purposes



ORTIGAS AVENUE, PASIG CITY  
0300 PHILIPPINES

October 15, 2018

**SECURITIES AND EXCHANGE COMMISSION**  
Secretariat Building, PICC Complex  
Roxas Boulevard, Pasay City

Attention: **Atty. Rachel Esther J. Gumtang-Remalante**  
OIC, Corporate Governance and Finance Department

**PHILIPPINE STOCK EXCHANGE, INC.**  
6<sup>th</sup> Floor, PSE Tower  
5<sup>th</sup> Avenue corner 28<sup>th</sup> Street  
Bonifacio Global City, Taguig City

Attention: **MS. JANET A. ENCARNACION**  
Head, Disclosure Department

**PHILIPPINE DEALING AND EXCHANGE CORP.**  
37<sup>th</sup> Tower 1, The Enterprise Center  
6766 Ayala Avenue corner Paseo de Roxas  
Makati City


Attention: **Ms. VINA VANESSA S. SALONGA**  
Head, Issuer Compliance and Disclosure Department

Re: **CERTIFICATE OF ATTENDANCE OF AN OFFICER TO CORPORATE GOVERNANCE SEMINAR**

Gentlemen:

In compliance with the Honorable Commission's Memorandum Circular No. 20, Series of 2013, we submit the attached certificate of attendance of Ms. Melanie T. Oteyza to the 6<sup>th</sup> Annual Forum on Good Governance, Ethics & Compliance conducted by the Good Governance Advocates & Practitioners of the Philippines held on October 11, 2018 at the Forbes Ballroom, Conrad Manila, Pasay City, Philippines.

Very truly yours,

  
**WILLIAM S. PAMINTUAN**  
First Vice President  
Assistant Corporate Secretary &  
Information Disclosure Officer



**GGAPP**  
Good Governance Advocates & Practitioners of the Philippines



Presents this

**CERTIFICATE OF PARTICIPATION**

to

**MELANIE T. OTEYZA**

for participating in the

**6th Annual Forum**

**on Good Governance, Ethics & Compliance**

*"Keeping Pace with a Dynamic Corporate Landscape"*

held on

Thursday, October 11, 2018

at Forbes Ballroom, Conrad Manila

Pasay City, Philippines

Atty. Vincent Edward R. Festin

Chairman of the Board